STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF ENTERPRISE TECHNOLOGY
DOA-10111 (R09/2014)
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High-Profile Information Technology Project Status Report

Department:	Children and Families

Project Name:	Work Programs and Analytics Systems (WPASS)

Business Sponsor:	Margaret McMahon

Date of Report: 12/31/2016	Reporting for Quarter: FY17 Q2
Project Start Date: 11/19/2015	Planned Implementation Date: 12/31/2019
Estimated Project Cost: $7,200,000	Amount Provided Through Master Lease: 0

Project Description

The Bureau of Working Families (BWF) seeks to improve the efficiency, data collection and availability, and functionality of the current Work Programs mainframe system, by building a modernized web based application using .NET development practices and building a robust data warehouse for analytics. The project is driven by the Division of Family and Economic Security's (DFES's) core goal of achieving the best possible employment outcomes for program participants. This new web based application will be developed using the scrum methodology of agile software development in an iterative approach. Development and Business Intelligence (BI) teams are working together on a joint schedule to allow groupings of functionality to be completed in tandem.

Project Funding –

FED $7,200,000

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.	STATUS COLOR INDICATORS	
	Green	On target as planned
Insert an X in the column that best describes the status of the category. Add comments for that category as needed.	**Yellow**	Encountering **issues** (e.g., Schedule or Budget over by 10% to 25%)
Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.	**Red**	Encountering **problems** (e.g., Schedule or Budget over by 25% or more)

Project Status Categories	Green	Yellow	Red
Schedule Status Development work began in December 2015 with a goal of completing the Informal Assessment work stream in one year with testing being completed by December 2016. The Epics that are contained within the Informal Assessment are: Languages – Completed Education – Completed Military Training – Completed Other Work Programs – Completed Child Care – Completed Housing – Completed Transportation – Completed Legal Issues – Completed History and Alerts – Completed Test Score Tracking – Completed Employment Gatepost – Completed Work History – Completed Security – Completed Family Barriers - Completed Participant Barriers – In Progress Non-Custodial Parent – New Scope – Not Started Vocational Assessment – Out of Scope LearnFare Assessment – Out of Scope Help Text – In Progress We are on schedule to complete the planned pages for the informal assessment one month behind last year's estimate.	☒	☐	☐
Budget Status Currently the project is running slightly above budget and it is expected that this will be back on track after the holidays since less time will be billed during this period. Capitalized costs are negligible at this time.	☒	☐	☐

Summarize Any Completed Major Tasks or Project Phases:

Completed development on fifteen epics and multiple change requests.

Updated our process to include a full change control policy to manage scope as well as multiple improvements to documentation and development practices.

Identified detailed scope and approach for upcoming development year. Updated timelines as well as reporting mechanisms to measure adherence to schedule and budget.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

Scope (MVP) was not a main driving factor during the Informal Assessment work stream due to its importance to the entire W-2 process. Additional time was invested in making this part of the application more robust than a standard MVP approach would normally be. The result is that the project is slightly behind our estimate from last year; however the additional value to the caseworkers provided by the informal assessment was determined to be worth the time investment. To mitigate this risk the project team will be focusing on MVP more stringently in the upcoming work streams to ensure schedule is met.

Additional Comments or Issues *(optional)***:**

Multiple Implementation Decision – The business is looking into the option of doing multiple releases to production which could have a large impact on project scope depending on the direction that is chosen. The decision to use the WPASS framework to deploy the 48 month time limit modernization application will help us determine the impact of doing a multi-implementation approach.

Project Status Category Guidelines

Schedule Status
Green – Indicates that the project or phase is on track for the targeted implementation date.
Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.
Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status
Green – Currently on target with project budget.
Yellow – Project is over budget by 10 to 25%.
Red – Project is over budget by 25% or more.